

WATER EFFICIENCY MANAGEMENT PLAN TEMPLATE

*The University of Queensland is required to reduce water consumption at all sites.
All contractors should use water responsibly and under the current water
restriction guidelines.*

**Important Information regarding the use of this Water Efficiency
Management Plan template**

This template has been developed for contractors who plan to use the University of Queensland's water for work on any University sites, regardless of water type.

Please complete and forward a copy to the Property and Facilities Project Manager responsible for the work or project that the plan relates to.

If completing more than one job/project that will require the use of the University's water, please fill out a plan for each job/project.

The author of the plan is responsible for all actions within the plan.

The information within the plan is intended for internal use within the Property and Facilities Division of the University to ensure that water is used safely and efficiently.

Water Restrictions are currently being enforced throughout south east Queensland and contractors should be aware of their responsibilities under the current restrictions.

For further information on current water restrictions please refer to the Queensland Water Commission website @ www.qwc.gov.au

All breaches of the *Environmental Protection Act* or other relevant environmental legislation are required to be reported to the Environmental Engineer on 3365 1587 and an Environmental Incident Notification Form is required to be completed and forwarded to the Environmental Engineer, Property and Facilities Division.

Environmental Incident Notification Forms are available at www.pf.uq.edu.au/ems.html

Report leaks or other infrastructure problems to the Property and Facilities Works Control Centre at wcc@pf.uq.edu.au or telephone;

| | | |
|--------------------|-----------|----------------|
| St Lucia | 3365 2222 | internal 52222 |
| Gatton and Ipswich | 546 01226 | internal 50226 |

| | |
|---|---|
| Water Efficiency Management Plan | Project _____ P&F Project Manager _____ |
|---|---|

This form is to be completed and signed by the contractor

1.0 Declaration

I declare that the information given in the Water Efficiency Management Plan is true & correct.

| | |
|------------|--|
| Name | |
| Position: | |
| Signature: | |
| Date: | |

2.0 Business Information

| | |
|------------------|--|
| Name of Business | |
| Contact Person | |
| Position | |
| Mobile | |
| Fax | |
| Email | |
| No. of Employees | |

3.0 Baseline Information

Project Description _____

Project Start Date _____ Project Completion Date _____

Indicate the source/s of water you will be using

- | | | |
|-------------------------------------|---|---------------------------------------|
| <input type="checkbox"/> Mains | <input type="checkbox"/> Treated wastewater | <input type="checkbox"/> Bore water |
| <input type="checkbox"/> Stormwater | <input type="checkbox"/> Rainwater tank | <input type="checkbox"/> River/stream |
| <input type="checkbox"/> Dam | Other _____ | |

Indicate the type of equipment or specific areas where water will be used, how it is used and known or estimated consumption per unit of production or per day.

| Water Source (e.g. mains, rainwater) | How will the water be used? (e.g. high pressure unit with trigger hose) | L/unit of production or L/day |
|--------------------------------------|---|-------------------------------|
| | | |
| | | |
| | | |

If known, indicate total expected water consumption for the project _____ Litres

Will you be recycling water used in the project? Yes No
 If yes what % _____

Can the project be completed without the use of water? Yes No
 Comments _____

Please indicate if you require water to be tested for appropriate reuse. (This may be the case if you are using water from rainwater tanks or from the lakes) Yes No