



HOT WORK PERMIT PF220

(Hot Work is not permitted unless this form is completed and signed by Responsible Officer and WCC notified of hot works location.)

Name of person/company performing Hot Work: _____

Date of Work: _____ Permit No: _____
(Work Order Number)

Location of Work: _____
(be specific including building and room number)

Description of Work: _____

This permit is valid from ____ am/pm on ___/___/___ to ____ am/pm on ___/___/___

Special Precautions: _____

The work site has been inspected by me, I have arranged for the fire panel to be isolated and all other necessary precautions taken.

Name: _____ Signed: _____ Date: _____
(Person performing the work)

The fire alarm and panel has been isolated and the work site has been inspected by me, and declared safe for hot-work to proceed.

Name: _____ Signed: _____ Date: _____
(Responsible Officer)

FIRE WATCH (if required)

Work site and all adjacent areas where sparks may have spread were inspected by me during, and for at least thirty (30) minutes after the work was completed and no fire conditions were noted. The fire panel has been de-isolated.

Name: _____ Signed: _____ Date: _____
(Fire Watcher)

The fire alarms and thermal/smoke detectors must be isolated before hot works commences. This is done by informing security (07 3365 1234 or internal 51234) of location of hot works and requesting a fire alarm isolation.

Hot works commenced at _____ am/pm Hot works completed at _____ am/pm

* This form to be filed for review by Insurance Officer. *



PRECAUTIONS CHECKLIST

GENERAL PRECAUTIONS

	Yes	No	N/A
Are flammable and combustibles removed or protected?	_____	_____	_____
Are available sprinklers, hose streams and extinguishers in service/operable?	_____	_____	_____
Is floor swept clean and wet down where necessary?	_____	_____	_____
Is arc flash shielding in place?	_____	_____	_____
Is ventilation adequate?	_____	_____	_____
Is hot-work equipment in good repair?	_____	_____	_____
Is fire watch required?	_____	_____	_____
Is fire panel isolated? (Checked with Security)	_____	_____	_____
Are smoke/thermal detectors isolated? (Checked with Security)	_____	_____	_____
Has Works Control Centre (WCC) been informed of details of hot work?	_____	_____	_____

PRECAUTIONS WITHIN 12 METRES OF WORK

Are combustible liquid, vapour, gasses removed or protected?	_____	_____	_____
Are combustible floors protected?	_____	_____	_____
Are flammable liquids, dust, lint removed or protected?	_____	_____	_____
Is explosive atmosphere in area eliminated?	_____	_____	_____
Are all wall and floor openings covered?	_____	_____	_____

WORK ON WALLS OR CEILINGS

Is construction non-combustible and without combustible coverings or insulation?	_____	_____	_____
Are combustibles on the other side of wall or ceiling moved away?	_____	_____	_____
Are fire resistant coverings under works to collect sparks?	_____	_____	_____

WORK ON ENCLOSED EQUIPMENT

Is enclosed equipment cleaned of all combustibles?	_____	_____	_____
Are containers purged of flammable liquids/vapours?	_____	_____	_____

FIRE WATCHER

Is Fire Watcher required?	_____	_____	_____
If required, has Fire Watcher been organised?	_____	_____	_____
Is Fire Watcher trained in use of this equipment and sounding alarm?	_____	_____	_____
Is Fire Watcher supplied with appropriate fire extinguisher?	_____	_____	_____
Has fire panel been de-isolated?	_____	_____	_____

Other precautions taken: _____

All questions are to be answered.