

After Hours Access & Fire System Isolation Requests **PF707**

This form **MUST** be submitted by an authorised officer to UQ Security at security@pf.uq.edu.au no later than **3pm the day before** access or isolations are required. An authorised officer is deemed to be one of the following:
P&F Project Officer, P&F Trade Supervisor or UQ ITS Staff.

Requirement: Choose an item.
Date Lodged:
Building Name: **Building Number:**

CONTACT DETAILS

Contractor's Company		Phone		Email	
Contractor Name		Phone		Email	
UQ Contact		Phone		Email	

UQ Contractor Induction complete? Yes No

**Note: After Hours and Off-campus isolations will incur a Contractor charge.
Rectification of contaminated/damaged/faulty detectors will be at Contractor's cost.**

Date (From-To)	Time From	Time To	Area/Level/Room
to			
to			
to			
to			
to			
to			

Is access required on: Saturday? Sunday? Public Holiday?

Access is required to the following areas within location above:
 SERVICES (Switchboard / Plant Rooms / Comms Rooms)
 HIGH VOLTAGE (HV) *Must be authorised by approved P&F electrical contact* Approval for HV entry given by:

 DATA ROOMS
 CHILLER PLANT ROOM *Must be authorised by approved P&F contact* Approval for Chiller entry given by:

COMMENTS *(Long term dates must be specified)*